DEPARTMENT OF TRANSPORTATION

DISTRICT XXX 0000 X STREET P. O. BOX 000 XXXXXXXX, CA 95000-0000 PHONE (916) 123-4567 FAX (916) 111-2222 TTY (916) 000-1111



Date June 31, 2008 Jane Doe 1100 Xxxxxxx St Dept 0000 Des Moines, IA, 50000-0000

Dear: Jane Doe

This letter is in regards to your request of the purpose of the Highway clean-up from the accident Claim number 123456.

The purpose of the spill clean-up is as listed per the requirements of Caltrans; EPA and Clean Water Act requirements

1 CCR 14 in Barclay's official California Code of Regulations mandates that the State Of California (Caltrans) must insure all spills on a State Highway must be cleaned up in accordance- with the EPA and Clean Water Act set standards.

In the Occupational Safety and Health Adminsition (OSHA) in 29 CFR 1910.120 states all trained personnel must comply with all OSHA standards such as the Hazard Communication Standard 29 CFR 1910.1200,...

The Federal water Pollution Control Act (33 U.S.C. 1251) Subchapter 111 Standards and enforcement sections 1312,1316,1317,1328,1342, and 1344 of this title. The discharge of any pollutant by any person shall be unlawful and can be assessment of a class I or II. felony. The civil penalty fines could be up to \$50,000 per day. In section 13272, Oil or Petroleum Discharge can also be imprisonment of not more than one year and or both. In the Health and Safety Code 25396 ® "Remove" or removal "means the cleanup or removal of the released hazardous substances from the environment. These actions which may be necessarily taken in the event of the threat of release, of hazardous substances, the disposal of removed material, and the taking of other actions which may be necessary to prevent, minimize, or mitigate damage to the public health or the environment, which may otherwise result from a release.

Also The Federal Hazardous Materials Transportation Law (Federal hazmat law), 49 U.S.C. @5101 et. Seq.. is the basic statue regulating hazardous material transportation in the United States.

The removal of the contaminated soil on the roadway is in accordance with our policy and procedure to ensure the health and safety of the roadway to the traveling public.

If you have any other question you may call me at 916-555-1212.

Sincerely,

John X Doe Caltrans Haz Mat Manger 0000 ACME COURT ANYTOWN, CALIF. 99999

